

**Hill Country Underground Water Conservation District  
Permitted Well Application  
Community Water System**

*508 South Washington- Fredericksburg, Texas 78624  
Phone #830.997.4472; Fax #830.997.6721*

**PERMITS ARE ONLY ISSUED TO THE OWNER OF THE PROPERTY WHERE THE WELL IS OR WILL BE LOCATED.**

**Instructions:** This application is used for a permitted well for municipal use. Municipal use is water used in municipalities or subdivisions serviced by a retail public utility. Within sixty (60) days after the General Manager has determined the application is administratively complete it will be placed as an agenda item at a board meeting date when the application will be reviewed by the board. Board meeting dates are subject to change.

The application must be completed for the Board to consider at their board meeting. An application fee in the amount of \$250.00 and deposit fee in the amount of \$100.00 must also accompany the permit application, however no deposit fee is required if the well has already been drilled. The deposit fee will be refunded to the applicant when all required well information is supplied to the District or if the application is denied both the application fee and deposit fee will be refunded.

**Please Complete The Following:**

**1. Applicant Data:**

A. Name:

\_\_\_\_\_

Representative Name:

\_\_\_\_\_

B. Address:

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

C. Telephone Number: \_\_\_\_\_ Alternate Number: \_\_\_\_\_

**2. General Information**

A. State the size of the following areas:

- 1) The total acreage within the corporate boundary or service area of a municipality or retail public utility: \_\_\_\_\_  
\_\_\_\_\_
- 2) The total acreage of those lots identified in a platted subdivision which will be added to the existing service of the servicing municipality or retail public utility: \_\_\_\_\_  
\_\_\_\_\_
- 3) The total acreage, based on 1/2 acre per connection of a retail public utility outside municipal corporate boundaries within the District: \_\_\_\_\_  
\_\_\_\_\_
- 4) Contiguous property or groundwater rights owned or controlled by the applicant where the well is located: \_\_\_\_\_

B. State the last five year average annual amount of water used by the municipality or retail public utility: \_\_\_\_\_

C. State all presently owned (developed and/or undeveloped) sources of water available for the amount cited on 2B:

- 1) Groundwater \_\_\_\_\_ acre feet per year
- 2) Surface water \_\_\_\_\_ acre feet per year
- 3) Reclaimed water \_\_\_\_\_ acre feet per year

D. State the amount of additional water over the amount given in 2B that is requested in this permit: \_\_\_\_\_

E. State the total number of existing wells used to provide the amount of water in 2B: \_\_\_\_\_  
\_\_\_\_\_

F. State the total number of new or existing wells to be used to provide the amount of water requested in 2D: \_\_\_\_\_

**3. Well Location Information:**

A. Property Address or general direction and description of the location of existing or proposed well(s): \_\_\_\_\_  
\_\_\_\_\_

B. Location and use of produced water:

C. Attach a map or plat drawn on a scale that adequately details the proposed project and show the actual or anticipated location of the existing or proposed well(s). Show the exact boundaries of property.

Distance from nearest two property lines to well: \_\_\_\_\_

Actual Pumping Capacity Of Well	Minimum Distance From Existing Permitted Wells and Between Proposed Permitted Wells	Distance From Property Line
Less than 17.36 gpm	150 feet	100 feet
17.36-200 gpm	300 feet	100 feet
200-400 gpm	750 feet	200 feet
400-800 gpm	1200 feet	400 feet
>800 gpm	1500 feet	400 feet

NOTE: The minimum spacing distances are doubled when drilling the well within a High Historical Groundwater Use Area, a High Historical Groundwater Use Buffer Zone, or a Critical Groundwater Depletion Area.

**4. Location of Adjacent Permitted Wells:**

Attach a map or plat drawn on a scale that adequately identifies all permitted wells within a one-mile radius of the proposed or existing well and the distance to the proposed or existing well.

**5. Water Conservation Plan**

Current per capita water demand \_\_\_\_\_ gal/day.

Attach all adopted water conservation and drought management plans along with what water conservation goals permittee has established, and what measures and time frames are necessary to achieve the permittee's established water conservation goals. Complete the attached Water Conservation Plan Assessment.

**6. Leak Detection**

A. Date of last leak detection program:

\_\_\_\_\_

B. Percent of leakage:

\_\_\_\_\_

C. Frequency of leak detection program:

\_\_\_\_\_

D. Method used in leak detection:

\_\_\_\_\_

E. Attach any leak detection program.

**7. Texas Commission On Environmental Quality (TCEQ)**

Have system engineering plans been submitted to TCEQ for proposed community water system?

yes  no

If yes, has approval been received?  yes  no

**8. Other:**

If the water is to be sold to any person outside the municipal boundaries or retail public utility service area, attach a description of the additional service area population, metering, leak and repair program, delivery and distribution system including number of connections, information on customer's water demands (per capita water use), water use data, wastewater data, and water conservation measures, provide information if this is a platted development, and a water conservation and drought or emergency water management plan identifying trigger conditions and means of implementation and enforcement.

The District shall determine whether the application, maps, and other materials comply with requirements of this rule. The District may require amendment of the application, maps, or other materials to achieve necessary compliance.

Permit to drill a well is valid for 6 months only from date of approval. Permits to drill a well may be extended upon reasonable cause for an additional six months after which time the application process must be re-initiated.

I, the undersigned applicant hereby certify that I have read the foregoing statements and, to the best of my knowledge and belief, all data therein contained are true and correct and complies with all District Rules.

**Executed** this \_\_\_\_\_ day of \_\_\_\_\_ .

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

**STATE OF TEXAS  
COUNTY OF GILLESPIE**

This instrument was acknowledged before me on the day \_\_\_\_\_ of \_\_\_\_\_, \_\_\_\_\_ by

\_\_\_\_\_  
Notary Public In and For  
State of Texas

Please initial in the space provided indicating that you have received, read and understood the District Rules. \_\_\_\_\_

Fee: \$ \_\_\_\_\_

Fee Paid/Received: \_\_\_\_\_

## WELL PERMIT WATER CONSERVATION PLAN ASSESSMENT

**Name:** \_\_\_\_\_

**WATER USE:**

- Municipal:\_\_\_\_\_
- Commercial:\_\_\_\_\_
- Other:\_\_\_\_\_

**Does the Utility or Company Have in place Programs to Promote:**

	<b>Yes*</b>	<b>No</b>
• Plumbing Retrofit:	_____	_____
• Rain Water Harvesting:	_____	_____
• Xeroscape/Native Plant Use:	_____	_____
• Water Reuse:	_____	_____
• Leak Detection:	_____	_____
• Water Use Audits:	_____	_____
• Lowering Per Capita Water Use:	_____	_____
• Water Conservation Education:	_____	_____
• Water Rationing During Drought:	_____	_____
• Trigger Conditions That Implement Water Rationing:	_____	_____

**COMMENTS:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_